



# LIVINGSTON COUNTY EMS

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## Memorandum

**To:** Livingston County Board of Commissioners  
**From:** Amy Chapman, EMS Deputy Director  
**Date:** March 30, 2026  
**Re:** Renewal of a MITN Contract for Medical Supplies- Bound Tree Medical

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Attached for your consideration is a resolution to renew our medical supply contract. The EMS Department has an ongoing need to purchase medical supplies and our previous contract with Bound Tree Medical, through the MiTN cooperative, ended in February 2026 and we are wanting to renew this contract.

A new MITN contract was put in place in February 2026 and sent to our Legal for review. It runs for two years and can be renewed for up to four more years after that. Based on our usual needs, we expect to spend up to \$320,000 on medical supplies during Fiscal Year 2026.

We're asking the Board to approve continued use of the MiTN cooperative contract with Bound Tree Medical, at a cost not to exceed our budgeted \$320,000 for this fiscal year, and to allow for up to three additional one-year renewals.

This will ensure we can continue to provide the necessary medical equipment and supplies without interruption to patient care.