

RESOLUTION

NO: 2024-04-045

LIVINGSTON COUNTY

DATE: April 22, 2024

Resolution Authorizing an Agreement with Karpel Solutions to Provide Software Services for Operation of the Prosecutor's Office - Prosecutor

- WHEREAS,** Livingston County has a need for software services for operation of the Prosecutor Office; and
- WHEREAS,** the Prosecuting Attorneys Association of Michigan (hereinafter referred to as "PAAM"), currently provides Livingston County the software for the operation of the Prosecutor Office; and
- WHEREAS,** the current software services offered by PAAM have become outdated marching towards incompatibility with the Microsoft operating environment; and
- WHEREAS,** PAAM conducted a software review project with multiple vendors over a multi-year time frame which was voted on by the 83 prosecutors in the State of Michigan; and
- WHEREAS,** Karpel Solutions was the software vendor selected by the majority of prosecutor offices in the State of Michigan; and
- WHEREAS,** PAAM secured funding for the upfront costs of the Karpel Solutions software from appropriation from the State of Michigan Budget, leaving counties to pay for ongoing software maintenance plus optional operational options; and
- WHEREAS,** the Karpel Solutions software installs are occurring over a three-year time-period with a Livingston County install date being approximately May to July of 2025; and
- WHEREAS,** Karpel Solutions software is essential for the operation of the prosecutor office in that the current software offered by PAAM is being phased out; and
- WHEREAS,** in accordance with the County's Purchasing Policy, a formal quoting process was performed and negotiated by PAAM with Karpel Solutions (State Contract Pricing); and
- WHEREAS,** the Prosecutor's Office needs legal counsel review and approval by the Board of Commissioners of the Karpel Solutions Contract to move forward with the signing of the contract and to secure dates for install; and
- WHEREAS,** PAAM has secured state funding for the upfront one-time software costs of \$149,725; and
- WHEREAS,** Karpel Solutions basic Annual Support Services are contracted for \$26,225; and
- WHEREAS,** PAAM software services currently are \$15,272 per year for software maintenance; and
- WHEREAS,** no additional funding for software maintenance and/or installation is needed for budget year 2024; and
- WHEREAS,** additional software options for Karpel Solutions will be reviewed by the Prosecutor Office during 2024 and if needed will be requested in the annual budget request for the Prosecutor Office.

THEREFORE, BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the signing of the Karpel Solutions contract with Livingston County for software services for the Prosecutor Office the software being necessary for the operation of the office and to allow access to PAAM forms and data; as presented in the contract attachment, with PAAM funding the software and implementation costs and the County paying ongoing software maintenance costs.

BE IT FURTHER RESOLVED that any optional addon items adding additional cost to the Karpel Solutions contract is subject to further review and approval by the Board of Commissioners

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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MOVED:
SECONDED:
CARRIED: